



**Open Position: Data Analyst**  
**Reporting to David Janazzo, VP Industry Transformation & Finance**

The Data Analyst position will support the VP Industry Transformation & Finance, specifically related to the Foundation's [Industry Transformation](#) Initiative. The Foundation has called for proposals to develop and implement the means to (1) critically evaluate industry progress, and (2) assess actions taken to undermine progress toward a smoke-free world. Findings of the evaluations and assessments will be reported in an annually published Smoke-Free Index<sup>®</sup>. The program will launch during the first part of 2019. In addition, the Data Analyst position will support the development of independent research on timely topics which support Foundation objectives. Examples of research reports published to date include global trends in nicotine and the implications of taxation – with additional work in the pipeline. The purpose of the Foundation for a Smoke-Free World is to improve global health by ending smoking in this generation.

**Role and Responsibilities:**

- Work with a diverse team of colleagues and grantees in support of the Foundation's Smoke-Free Index<sup>®</sup> program
- Conduct independent research, in collaboration with VP Industry Transformation & Finance, to analyze quantitative and qualitative data associated with surveys, government data, company reports and publicly available research
- Develop research conclusions based on sound analytical principles
- Demonstrate excellent written and oral communication skills in communicating with a broad and diverse audience
- Collaborate across relevant departments through ad-hoc, topic specific conversations and research collaborations to create integrated deliverables and priorities

**Knowledge and experience desired:**

- Experience translating unstructured data into actionable insights for decision-making
- Knowledge of an array of research methods and the ability to analyze/interpret complex research findings
- Written and verbal communication skills with the ability to translate complex issues for a wide audience
- Self-starter with ability to independently balance multiple priorities and projects
- Ability to produce quality work product with high accuracy and attention to detail

**Qualifications:**

- Experience writing code (SQL, R, Python) to extract, clean, analyze and visualize data
- Statistical Knowledge of Regression models, Chi-squared test, Forecasting and Predictive modeling
- Experience in Business Intelligence tools (Tableau, Sisense, Power BI)
- Background in MS Office, particularly Excel
- Advanced academic or professional degree